

**Minutes of the Judiciary and Law Enforcement Committee
May 11, 2012**

Chair Dave Falstad called the meeting to order at 8:30 a.m.

Committee Members Present: County Board Supervisors Dave Falstad (Chair), Janel Brandtjen, Michael Crowley, Keith Hammitt, Larry Nelson and Fritz Ruf. **Absent:** Supervisor Peter Wolff.

Also Present: Legislative Policy Advisor Sarah Spaeth, Legislative Associate Karen Phillips, Director of Emergency Preparedness Director Richard Tuma, Sheriff Dan Trawicki, Business Manager Lyndsay Johnson, Deputy Inspector James Gumm, Emergency Management Coordinator Bill Stolte, Training and Operations Manager Sherri Stigler, Radio Services Manager Chris Petterson and Inspector Eric Severson.

County Board Chairman Decker welcomed the committee members and wished them luck during their terms as County Board Supervisors over the next two years. It is important to remember our obligations to the citizens of the County and that most decisions made today have implications for years to come. He thanked the committee members for their service.

Committee Welcome and Opening Remarks by Chair Falstad

Falstad welcomed the committee members and gave a brief overview of committee procedures. The meetings will be rather informal; however, he asked committee members to please raise their hands when they want to speak and wait to be called on.

Future Meeting Dates

- June 15, 2012

Nomination and Election of Vice-chair

MOTION: Ruf moved, second by Brandtjen, to nominate Crowley as vice-chair of the committee. Crowley accepted the nomination.

MOTION: Crowley moved, second by Hammitt, to nominate Ruf as vice-chair of the Judiciary and Law Enforcement Committee. Ruf declined the nomination.

Motion to nominate Crowley as vice-chair of the Judiciary and Law Enforcement Committee carried by unanimous consent.

Nomination and Election of Secretary

MOTION: Crowley moved, second by Brandtjen, to nominate Ruf as secretary of the Judiciary and Law Enforcement Committee. Ruf accepted the nomination. Motion carried by unanimous consent.

Ordinance 167-O-010: Accept Homeland Security-Urban Area Security Initiative FY2010 Program Funding And Modify The Emergency Preparedness 2012 Budget To Appropriate Grant Revenues And Expenditures For Citizen Preparedness Activities

Stolte discussed this ordinance which authorizes accepting Homeland Security-Urban Area Security Initiative (UASI) funding for citizen preparedness activities. The \$165,814 in funding is from fiscal year 2010 and it is specifically for the Citizen Preparedness Program done in conjunction with Milwaukee County through the Southeast Wisconsin Citizens and Organizations Active in Disaster (COAD) Council. The grant will run through September 2013. The purpose of the initiative is to enhance area capabilities to respond to, recover from and mitigate against all hazardous emergency and disaster situations, including both natural and man-made disasters or emergencies. This will be the last large federal grant award in the State of Wisconsin, as federal funding has come to an end for the Milwaukee area. The 2012 budget for Citizen Preparedness is \$60,000 for the entire state. Outside funding is being sought in order to sustain the program in the future. Tuma added that

one of the objectives of COAD was to become self-sustaining through garnering grants and support from businesses in the communities.

Brandtjen referenced line 19 of this ordinance as being rather generic regarding what the funds are actually being used for. Is there a specific number of contractual employees? Stolte stated there are presently four individuals employed in the COAD Office. The funding covers cost of staff until funding runs out in September 2013. The grant application breaks down the budget in further detail. Brandtjen asked for a copy of the grant application. Spaeth asked Stolte to send a copy of the grant application to her and she will forward it to the committee.

Crowley asked for more information as to possible funding sources that would sustain COAD in the future. Stolte stated there are a number of funding agencies, including NACCHO (National Association of County & City Health Officials) and large philanthropic organizations. Outside funding sources provided about \$7,000 in 2011. For 2013, the goal would be to secure close to \$150,000 - \$200,000 in grant funding.

MOTION: Brandtjen moved, second by Ruf to approve Ordinance 167-O-010. Motion carried 6-0.

Overview of Department of Emergency Preparedness

Tuma stated the Department of Emergency Preparedness is rather small in comparison to other County departments, but it plays an integral part in County functions, especially in emergencies; they plan for the best, but prepare for the worst. There are four divisions within the Department: Communications Center, Emergency Management, Business Continuity and Radio Services (an Enterprise Fund). No local tax dollars go directly to Radio Services. Their funding comes from charges for services they provide, including 800 radio, conventional radio, and repair work. An expansion to the Radio Services facility was completed last year in preparation for the upcoming move from 800 analog radios to 800 digital radios in 2014. Tuma expounded on the details and transition process of the digital radio project, which includes a regional radio system in cooperation with Milwaukee County. The Communications Center is in the process of implementing a new CAD (computer aided dispatching) system, Intergraph, which replaces the Spillman system. The Communications Center phone system will be upgraded in the near future to keep up with technology.

Ruf left at 9:00 a.m.

Tuma stated that he has been appointed to serve on a new legislative study committee on 9-1-1 communications. He is optimistic that the study committee's efforts could lead to legislation being introduced in the near future. Committee members raised questions regarding certain municipalities who are contemplating joining the Waukesha County Communications Center, which led to considerable discussion relating to current issues and 9-1-1 calls.

Tuma noted that in the Emergency Management Division, Stolte and his co-worker, Kathy Schwei, are very involved with the communities within the County in coordinating and planning for emergency events, e.g. the Eagle tornados in 2010. Stolte has been successful in garnering UASI funding for such items as the Sheriff's command vehicle, emergency generators, etc. and is very active in countywide planning which in turn helps municipalities get federal funding and support from various federal agencies.

Brandtjen thanked Stolte for his part in coordinating the mock mass clinic for distributing medications in the event of an emergency. The Center for Disease Control (CDC) was very impressed with Waukesha County's plan. Stolte credited the Sheriff's Department for assistance with parking and security.

Falstad thanked Tuma and staff for the informational presentation.

Future Agenda Item

- Tour of the Waukesha County Communications Center (Crowley)

Ordinance 167-O-009: Amend Sheriff's Department 2012 Budget Expenditure Of Office Of National Drug Control Policy Cooperative Agreement Funds

MOTION: Brandtjen moved, second by Hammitt to approve Ordinance 167-O-009.

Trawicki explained this ordinance which accepts the grant award of \$37,000 to be used for the purchase of items for High Intensity Drug Trafficking Area (HIDTA) activities. The Sheriff's Department has two years to spend the HIDTA grant award. It is estimated that \$33,000 of the \$37,000 grant award will be spent in 2012 and the remaining \$4,000 is planned to be requested as part of the Sheriff's 2013 budget. The 2012 funds are planned to be used for the purchase of a vehicle and a body wire system. Brandtjen asked what type of vehicle would be purchase with the funds. Trawicki stated that it would be a mini-van.

Motion carried 5-0.

Overview of Sheriff's Department

Trawicki encouraged the committee members to participate in the Waukesha County Sheriff's Citizen Academy as an excellent way to learn more about the overall responsibilities and day-to-day operations of the department. He noted that Ruf, Falstad and Brandtjen have completed the course.

The Sheriff's Department has approximately 354 employees, of which 155 are jail/correctional staff and 174 are sworn law enforcement officers. It is the largest law enforcement agency in the county, and one of the largest in the state. The annual budget is nearly \$38 million, of which \$26.79 million is tax levy.

Trawicki provided today's jail population statistics: main jail, 435; Huber facility, 144; electronic monitoring, 15. There are currently 36 federal inmates, which is a below average number. He further discussed the federal inmate program, police contracts with municipalities and school resource officer assignments.

Crowley expressed interest in a tour of the Sheriff's Department. Trawicki welcomed the Committee members to arrange an individual or group tour through his staff. At Nelson's request, Sheriff's staff will email the Committee with further information on the Citizen Academy.

Falstad thanked Trawicki and staff for the informational presentation.

Brandtjen congratulated Severson and Gumm on their recent promotions.

Discuss Committee Duties and Responsibilities as Contained in the Code of Ordinances

Spaeth briefly reviewed the duties and general responsibilities of the Judiciary and Law Enforcement Committee as outlined in Chapter 4 of the Waukesha County Code. Anyone arriving late or absent from future meetings should inform her or Phillips for quorum purposes.

Legislative Update

Spaeth stated the legislature is currently in recess. She discussed the study committee which Tuma referred to previously. The study committee will be looking at 9-1-1 fees and future funding.

MOTION: Brandtjen moved, second by Crowley, to adjourn at 10:00 a.m. Motion carried 5-0.

Respectfully submitted,

Fritz Ruf
Secretary